



Aiming for tomorrow where every one has opportunities


















# Annual Report 2013

## Act International



*Transforming Lives*

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# Message from CEO



The mushroom growth of non governmental organizations in recent years is a positive sign of vibrant civil society groups this reflects their commitment for marginalized segment of the society but harmonizing their efforts and resources was a challenge with perspective of integration of development initiatives. This prompted a group of development practitioners and professionals in the year 2011 aspiring for emergence of an organization which can serve as a catalyst for change process. All the founding members had a vision of an organization that can ensure engaging the civil society organizations, public sector service providers and disadvantaged groups of communities at large with a motive of **better tomorrow for all** that led to the creation of ACT International.

The year 2012-13 was a formation to consolidation year for ACT-International, but it simultaneously kicked off its course of interventions soon after its emergence. Volunteer professional and dedicated founding members of the Act-International made strides even in this transition phase by carrying out vital projects of social mobilization, youth development, environmental protection and advocacy for women and children rights. Working with key partners, the Act-International has delivered substantial support to the implementation of the programmes and the report showcases a difference in the lives of the people in the very first year of its emergence. It was an uphill task but the passion of the team backed by commitment and motivation made it happen.

In the first performing year ACT-International managed to establish close cooperation with many partners, especially Benazir Income Support Programme (BISP), Aurat Foundation and DFID for social mobilization as a specific area of the organization. We have been able to reach 19168 women beneficiaries in pilot project and currently working with 486,744. We have been able to host the highly represented National Youth Summit 2013, an august forum, which brought over 200 young leaders from across Pakistan that led to networking with a big number of youth focused organizations including Valley Trackers, Plan International, Hashoo Foundation, Bargad, Change Thru Empowerment, NAWADO, RDF, SAFWCO and School of Leadership (SoL). On the environmental side, ACT entered into partnership with Nekatrina, a Zagreb-based organization advancing the environmental goals across the world. We have been able to develop partnership with EPA-AJK, ECO and UNDP for environment through education 4 sustaniability. We are also exploring opportunities to initiate on our other programme areas and the spade work has been completed to net many others organizations.

We are present in the major parts of Pakistan as we have offices in Islamabad, Muzaffarabad, Charsadda, Mansehra, Peshawar, Benazirabad, Gawadar, Jhal Magsi, Mirpur and Bagh, AJK with a staff strength of 150, comprising of 16 managers, 128 professionals and 6 support staff, with a healthy mix of men, women, experienced and young professionals.

On behalf of the Board of Directors, I would like to thank the volunteer founding members of ACT International for their dedicated leadership through the year. Simultaneously, thanks are also due to the whole team of Act-International including professionals and volunteers. The success achieved in the previous year would not have possible without the support of this hardworking and efficient team. We hope that initiatives gained in the last year would be capitalized in the next years. We pray for a productive year ahead.

A handwritten signature in blue ink, appearing to read 'Mubashar Nabi'.

Mubashar Nabi  
Chief Executive Officer

# ACT at a Glance

ACT International is a not-for-profit rights based national organization focusing on women, youth, children and marginalized sections of society. It is a growing organization created in the year 2011 by a visionary team of development sector specialists who are conscious about the developmental needs of the communities in this part of the world. The group of development practitioners and professionals envisaged the need of ACT International to serve as a catalyst for change process by engaging the civil society organizations, public sector service providers and disadvantaged groups of communities at large with a motive of better tomorrow for all.



Live Painting on Environment

ACT International contributes to the efforts of pooling the resources, specialization and strengthening the integration of development initiatives within same proximity. The founders created the organization to provide space to all actors, particularly local community-based organizations, public sector departments and not for profit apex-organizations, both national and international, to bridge the gap of coordination, collaboration and mutual cooperation by building consortiums for a particular geographical area with a comprehensive development framework.



NYS Participants In Cultural Attire

The organization particularly works with disadvantaged segments of society to empower communities by building peoples' engagement, capacity building and partnership focusing on women and children for a better tomorrow. The organization aims to develop partnerships and innovative programmes with the support of development actors.

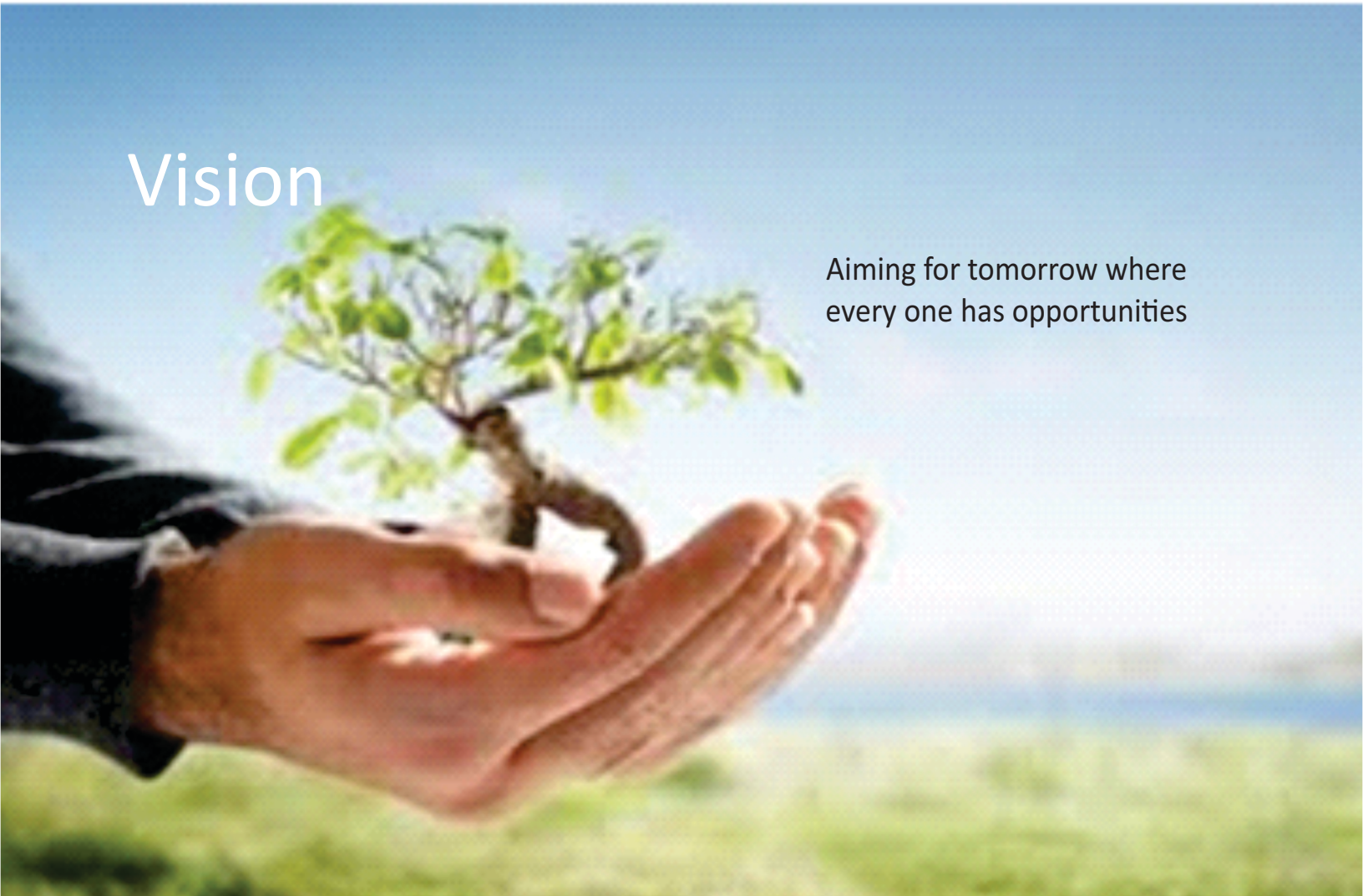


Country Director UNDP Signing the Mural

ACT International is registered as a not-for-profit organization under the Societies Registration Act, XXI of 1860. Although ACT is a new organization, but its core team comprises experienced and professional development sector specialists backed by the reputed social figures representing its Board of Directors.

# Vision

Aiming for tomorrow where every one has opportunities



# Mission

Empowering communities to recover, progress and advance by building peoples' engagement, capacity and partnership focusing women and children for a better tomorrow.



## Core Values

- Our mission and humanitarian values impel us to act for a better tomorrow
- Participation for attaining ownership leading to community empowerment
- Transparency for making humanitarian actions accountable to stakeholders
- Equality for realizing the rights of disadvantaged and discriminated
- Innovation for achieving excellence to up-bring the lives of marginalized
- Responsibility for serving the underprivileged voluntarily

## Objectives

The objectives of the Organization shall include all or any of the following objects;

- Improve the overall quality of standard of life of marginalized communities.
- Develop constituencies by adopting participatory working approach in collaboration with all stakeholders including government, civil society organizations, communities and donor agencies.
- Ensure access to quality education, health and livelihood opportunities by adopting Integrated Area Development Approach focusing on Children, Women and Youth.
- Improve the condition of women and children with perspective of their rights and protect them from abuse neglect and exploitation.
- Build local partnerships with Civil Society Groups, Community Based Organizations and Local NGOs to achieve the common aims and objectives of the organization.
- Demonstrate innovative low cost integrated development models which contribute in enhancing the capacities and skills of marginalized communities to ensure sustainable right based development.
- Plan community focused research and produce communication material to disseminate at policy and community level.
- Enhance levels of cooperation, coordination and participation among NGOs and umbrella organizations comprising of similar aims and objectives.
- Plan, co-ordinate and implement Public Legal Education & Awareness programmes in Pakistan & AJK/FATA.

# Governance

## **AUTHORITIES OF THE ORGANIZATION**

- i) General Body
- ii) Board of Directors/EC
- iii) Such other bodies, committees, sub-committees or panels as may be appointed and/or constituted from time to time, by the BoD of the Organization.

## **THE GENERAL BODY**

The Organization shall in each calendar year hold a general meeting as the Annual General Meeting, in addition to any other meetings in that year, and shall specify the meeting as such in the notice, calling it within a period of six months following the close of its financial year. Not more than fifteen months shall elapse between the date of one Annual General Meeting of the Organization and that of the next. The Annual General Meeting shall be held at such time and place, as the Board shall specify. The above-mentioned meetings shall be called Annual General Meetings and all other General Meetings shall be called Extraordinary General Meetings. The Board may, whenever it thinks fit, convene an Extraordinary General Meeting. There are twenty five members in the general body of Act International

## **BOARD OF DIRECTORS/EC**

The Board of Directors, subject to the general control and supervision of the General Body shall generally pursue and carry out the objects as set out in the Memorandum of Association of the Organization. The Board of Directors shall be responsible for the management and administration of the affairs of the Organization in accordance with these Articles of Associations. The affairs of the Organization shall be managed by a Board of Directors, which shall have the responsibility to determine the direction and scope of the activities of the Organization. It shall also have the responsibility to approve projects and ratify grants, donations, loans or other financial assistance from different relevant sources and to approve and administer the annual and supplementary budgets. The number of Directors hold on 08 . there are eight elected members of the BoD.

## **COMMITTEES**

In order to ensure transparency and best practices of good governance, the BoD has formed following committees:

Programme Audit Committee,

Audit and Finance Committee

# Geographical Outreach



- Head Office
- Regional Offices
- Core Districts
- Programme Outreach Districts



# Programme Approach

**ACT International has following four pronged programme approach :**

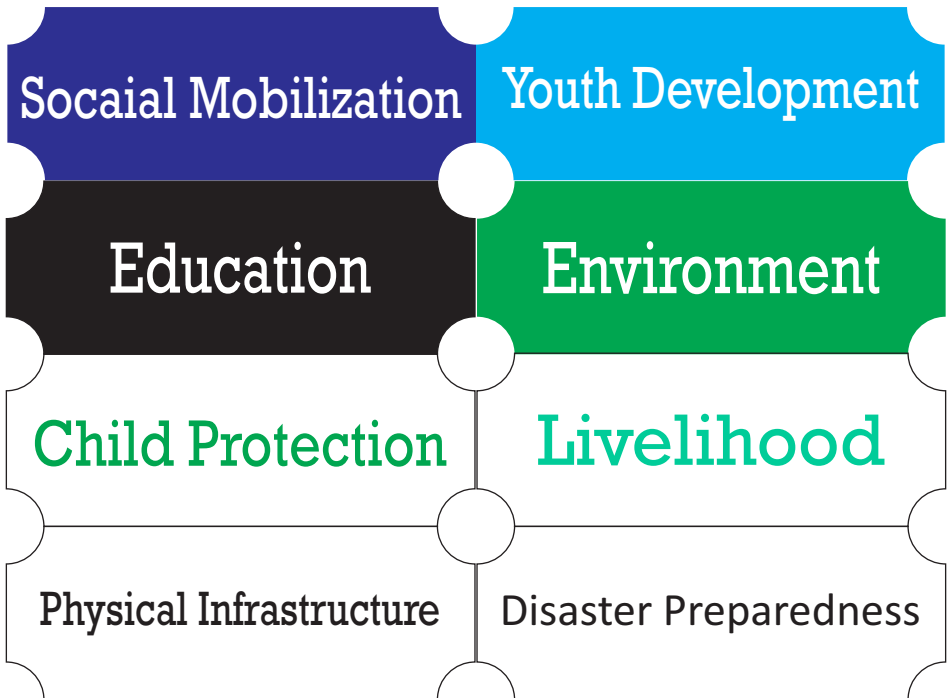
- ***Charity through involving philanthropists***
- ***Engagement of local non-government organizations***
- ***Public Private Partnership (PPP)***
- ***Outreach Programme one for provision of service delivery***

# Work Approach

- Grassroots institutional development and networking with local civil society groups and organizations;
- Sustainable economic development that integrates livelihoods, education, health, infrastructure, environment, youth development, social cohesion and local leadership management;
- Child development that integrates child rights, protection and improvement of service provision to reduce neglect, abuse and exploitation;
- Partnerships with civil society and public sector organizations that promote harmony and cohesion amongst development partners, integration of development initiatives and accountability;
- Policy advocacy that integrates evidence based research on socio-economic and political issues which are directly related to sustainable development of marginalized communities especially women and children;  
Emergency relief services and recovery and rehabilitation initiatives that assist people affected by conflict or disaster.

# Thematic Areas

*Learning to know,  
Learning to do,  
Learning to live to gather,  
Learning to live with others &  
Learning to be*



Rolled Out

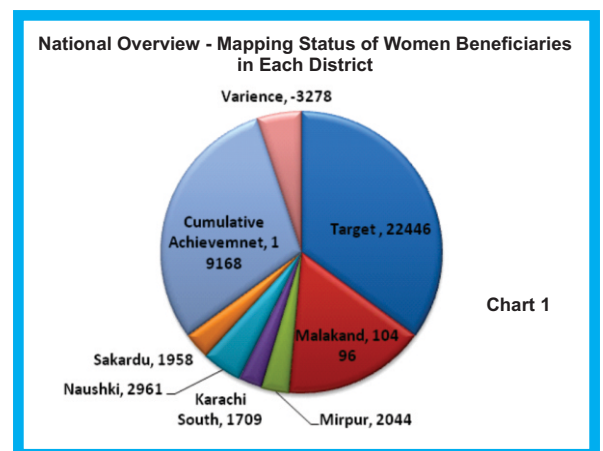
In Planning Process

# Social Mobilization

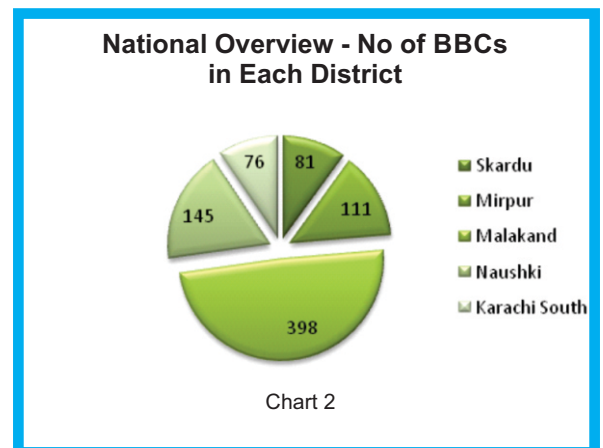
## Social Mobilization and National Cash Transfer Programme (SM NCTP)

The Benazir Income Support Programme has designed a conditional cash transfer program, called *Waseela-e-Taleem*, funded by DFID and the World Bank. The objective of this program is to provide conditional cash transfers to BISP recipients to ensure that their children are enrolled and regularly attend primary schools and retain children who are already in school. Aurat Foundation and ACT International, in the pilot phase of Social Mobilization, National Cash Transfer Programme under the BISP had carried out the project in 5 districts. On the basis of pilot test, the project was rolled out in 20 districts as an extended phase. The following pie charts are reflecting the progress of the project.

During the pilot phase of Social Mobilization, National Cash Transfer Programme (BISP), mapping of 19,168 women beneficiaries has been done in 5 districts against a target of 22,446. Details are given in Chart 1.



Similarly 811 BBCs (Women Committees) were formulated commutatively in all districts, Chart 2 reflects the segregation.



## Key Achievements

During the project period from 6<sup>th</sup> August 2012 to 28<sup>th</sup> February 2013, the following are the main achievements of the project:

- IEC material has been developed and disseminated in all selected Tehsils.
- The mapping of the 22,446 BISP Beneficiary have been completed
- 220 area opening meetings have been held, and 752 BISP Beneficiary Committees (BBCs) have been formed against the agreed target of 657 BBCs.
- A total of 3461 BISP Beneficiary Committee meetings attended by SOs and 51 BUCCs meeting organized and six BTCCs meetings conducted.
- Capacity building training modules and an Awareness Sessions Handbook for SO's has been developed and distributed to field teams.
- Social Organizers have delivered 1957 awareness sessions in the committees
- A total of 790 women leaders have been imparted one day orientation training by organizing 24 training events against the agreed target of 657 Women leaders. The comprehensive training report is produced and shared with concern stakeholders.
- A total of 37 Union Council Committees have been formed against the total target of 20 and trained 37 UC councilors on process and documentation of UC committees and role/responsibilities of councilors in newly formed UC committees.
- Six BISP Tehsil Coordination Committees formed in all six thesil of five selected districts
- The detailed Calendar of BBCs meeting and Women Leaders Contact directory has been developed for all five districts and shared with concern stakeholders.
- Six district consultation workshops of stakeholder organized and findings and suggestions are documented in a brief report and incorporated in the final draft of social mobilization strategy.



# Youth Development Programme

ACT-International's YDP key activities are:

- ∞ To build capacity of youth to play their designated roles responsibly for the development and advancement of the overall strata of the society and the State.
- ∞ Students equipped with professional and life skills
- ∞ YDP enhances professional strengths of the young people to cope with the upcoming challenges.
- ∞ YDP inculcates confidence and self-assurance in the young souls, increase motivation towards achieving success, enhance capabilities and ensure positive usage of the youthful energies.
- ∞ YDP provides leadership development opportunities, refine and groom the young people and make them responsible in their personal and professional lives.
- ∞ Furthermore sub components and futuristic approach of Youth Development Program (YDP) includes Network Friends of Youth (NFY), Professional Resource Enhancement Programme (PREP), Youth Resource Centre and International Youth Leadership Conference.



# National Youth Summit 2013



National Youth Summit 2013 was a joint venture of Aiming Change for Tomorrow (ACT) International and Valley Tracker (VT). Theme of NYS was “Let’s Visualize Change Together”, which depicts the precursor and phenomenon of change.

Objectively National Youth Summit was organized to enhance leadership capacity, build confidence, introduce the youth to the social challenges, inculcate responsibility, ensure intercultural & interfaith harmony and provide an opportunity to network with the youth around the country. The summit brought 200 young people from all around the country to the city of Muzaffarabad for a four-day residential event, which was addressed by Sardar Muhammad Yaqoob Khan President of AJK, SardarAttique Ahmed Khan President Azad Jammu & Kashmir Muslim Conference, ShaheenKausar Dar Deputy Speaker AJK Assembly, members of the cabinet, MLAs, peace activists, journalists, civil society representatives and intellectuals.

An NYS’13 resolution was also passed by the Youth of Pakistan asking the government to impose a youth emergency in Pakistan, conduct pro-youth reforms for job creation and bring uniformity in educational system and the syllabus across the country with immediate effects. The demand was made during the National Youth Summit 2013 in Muzaffarabad through a voted resolution.



# Environment

## Education 4 Sustainability (Environment)

ACT International is currently implementing 'Education 4 Sustainability' project with the cooperation of Nektarina, a Non Profit based at Zagreb, Croatia.. The overall goal of the project is to garner the support from public and private sector stakeholders in Pakistan for integration of sustainable development subject into existing curricula of pre-university levels. The project is focused on engagement, increase responsiveness and enhancing the capacity of the key influencers and policy makers at the national and provincial levels to ensure availability of services and focusing on the awareness raising, knowledge sharing and building constituencies at the district and community level to generate demand and catalyse sustainability and continuity.

The prillimnary phase of the project is being implemented. The major components of the project included Assessment, consultations with the government quarters both at the centre and provincial levels; private sector (potential NGOs, media, celebrities etc.); Formation of committees and caucuses; Seminars, workshops, discussion forums and ICT material; school - based activities at federal, provincial and district level; generating position paper on sustainability on education; and mustering support of decision makers and policy makers for introducing the sustainability in education in the national curriculum.



# Festival 4 S

With an aim to highlight the environmental issues, ACT International organized a mega “Festival 4S: Save Environment, Save Planet, Save Life & Save future in Muzaffarabad, on June 5 and June 6, 2013. **Environmental Protection Agency (EPA-AJK)** and Environmental Conservation Organization (ECO) were the partner organizations.

Environmental Protection Agency (EPA-AJK); Municipal Corporation Muzaffarabad (MCM); Department of Forest (AJK); Department of social welfare & Women Development; Department of Agriculture; Department of Livestock; Department of Wildlife; Department of Tourism; Pakistan Red Crescent Society;

UN Women; Kashmir Handicrafts; Women Foundation; Pakistan Photojournalists; Fauji Foundation Schools; Roots School System; Post Graduate College for Women; University of AJK participated in the event by setting up their stalls.

A printed pledge both in English and the local language was got signed from the a large number of visitors. A 100 meter long mural was an important feature of the Festival 4S that was put on a rostrum in the venue of the festival for signing of visitors and dignitaries. Cabinet ministers, senior government officials, UNDP Pakistan's Country Director, educationists, environmentalists and visitors signed the mural.

A seminar was also organized ahead of opening of the festival which was attended by half a dozen ministers, senior officials and UN representatives, experts and elites of the city. The concluding ceremony was later graced by Senior AJK Minister Chaudhary Yasin.





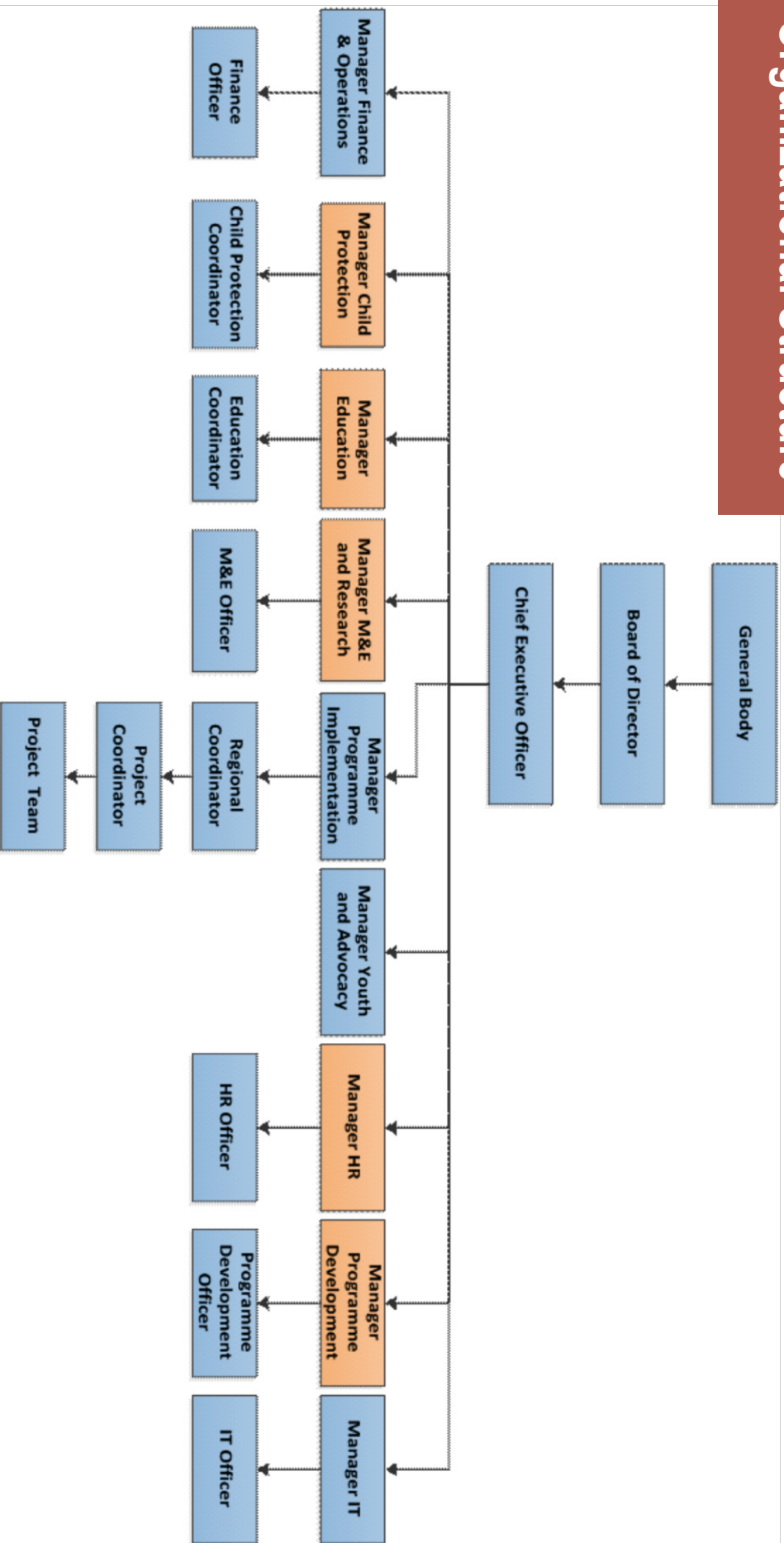
# Advocacy

For the last one year, ACT International has been advocating for citizens' right and aims to facilitate a movement for positive social change and community empowerment through mass literacy, enhanced quality of education, universal primary healthcare, grassroots economic development, environment, youth and child protection.

ACT International envisions communities to be prosperous, vibrant, cohesive and ready to face the challenges of the future. Such goals are sustainable only through grassroots support.



# Organizational Structure



Note: The positions highlighted with light blue have been filled

Note: The management will hire adroit personnel on basis of anticipated programmatic expansion

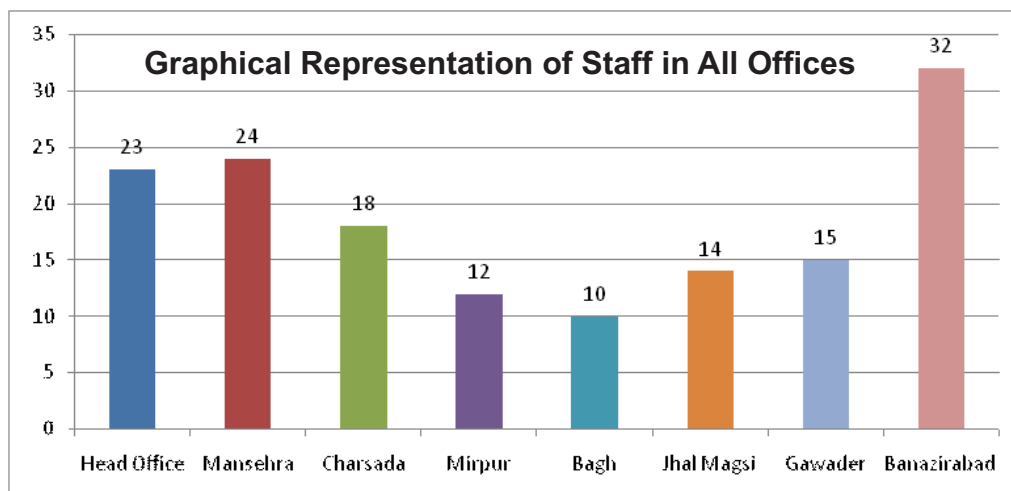
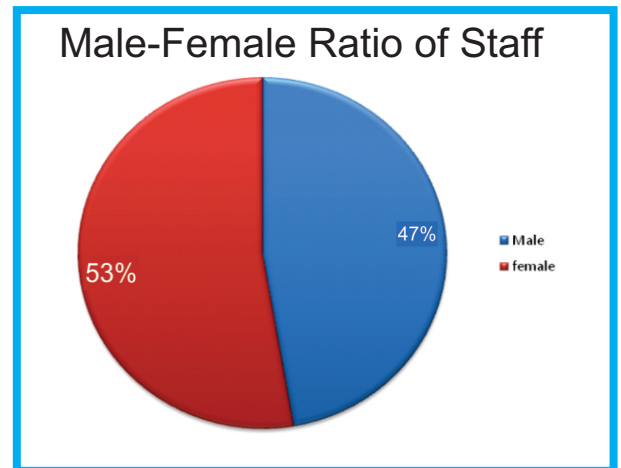
# Human Resource

ACT International has dynamic and versatile team of managerial and professional staff, with a strong professional education and experience.

## Senior Management Team

Name	Designation	Experience
Mubashar Nabi Shah	Chief Executive Officer	25 years
Aftab Ahmed Qayyum	Manager Programmes Implementation	11 years
Jamil Khan	Manager Advocacy	25 years
Irfan Ul Haq Shami	Manager Social Mobilization	20 years
Ghafoor Ahmed Qureshi	Manager Finance & Operations	08 years
Waqas Banoori	Manager Youth Development	08 years
Muslim Shah	Manager Monitoring & Evaluation	10 years

Managerial Staff	14
Professional Staff	128
Supporting Staff	6
<b>Total</b>	<b>148</b>



# Board of Directors

Name	Designation	Profession
Ch. IsrarUlHaq	Chairman	CEO Sukhi
MubasharNabi	Chief Executive Officer	Development Professional
Dr. BushraAizaz	Member	Advisor UN-Women
Dr. ManzoorAwan	Member	Associate Country Director, Oxfam
KalsoomRiaz	Member	Academician
Masood Ahmed Ali Murtaza	Member	Executive Director RDF, Sindh
Sohrab Ali	Member	CEO KAP Khyber Pakhtunkhwa, FATA
Adeel Gul	Member	Young Development Professional

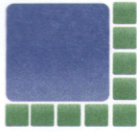
# Audit Reports

## **Audited Financial Statements and Financial Results**

The audited financial statements presented to the BoD were discussed at length and it was amicably decided to accept the statements for the fiscal year as they are. The Finance Committee may look into the overall book keeping practices during the forthcoming financial year for incorporating valuable suggestions received from different financial and accounting experts, in consultation with the auditors of the company. ACT International is dedicated to the highest standards of financial stewardship, because we believe the resources we receive are a sacred trust from Allah, through our donors, on behalf of those we serve.

## **Developing Policies and Procedure**

During the last over one year, ACT International's Board of Directors and the top management underwent a tedious process of revisiting all its policies, practices, programmes and projects for ascertaining its strengths, weaknesses, opportunities as well as threats. In addition to SWOT analysis, an overall environment analysis took place with a top-down approach instead of the bottom-up approach. In the aftermath of the environment analysis, the organization decided to hire a team of highly professional and technically sound and expert consultants with a proven track record of providing top-notch consultancy to both similar organizations as well quite a few large for-profit organizations. The organization has been able to frame policies and rules on all the vital components that are being adhered in true letter and spirit to ensure good governance.



## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

We have audited the accompanying financial statements of **AIMING CHANGE FOR TOMORROW (ACT) INTERNATIONAL** ("the Society"), which comprise the balance sheet as at 30 June 2013, the income and expenditure statement, and a summary of significant accounting policies and other explanatory notes.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with approved accounting standards as applicable in Pakistan. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards as applicable in Pakistan. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Society's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements give a true and fair view of the financial position of the Society as of 30 June 2013, and its deficit for the year then ended in accordance with the approved accounting standards as applicable in Pakistan.

ISLAMABAD

Date: 10-08-13

*Zia Masood Kiani & Co.*

ZIA MASOOD KIANI & CO.,  
Chartered Accountants

Engagement Partner  
ZIA ULLAH - FCA

## AIMING CHANGE FOR TOMORROW (ACT) INTERNATIONAL

BALANCE SHEET AS AT 30 JUNE 2013

	Note	2013 Rupees	Restated 2012 Rupees
<b>PROPERTY AND ASSETS</b>			
<b>Non-current assets</b>			
Property & equipment			
Owned assets	4.1	1,329,766	-
Donated assets	4.2	715,787	413,050
		2,045,553	413,050
Intangible asset	5	90,000	-
		<u>2,135,553</u>	<u>413,050</u>
<b>Current assets</b>			
Advances, deposits, prepayments & other receivables	6	893,000	108
Cash and bank balances	7	12,077,015	406
		12,970,015	514
		<u>15,105,568</u>	<u>413,564</u>
<b>FUNDS AND LIABILITIES</b>			
Restricted funds	8	13,899,731	-
Accumulated surplus	9	(527,618)	(174,486)
		13,372,113	(174,486)
<b>Deferred income</b>	10	715,787	413,050
<b>Current liabilities</b>			
Accrued and other Payables	11	1,017,668	160,000
Due to related parties		-	15,000
		1,017,668	175,000
<b>Contingencies and Commitments</b>	12	-	-
		<u>15,105,568</u>	<u>413,564</u>

The annexed notes from 1 to 18 form an integral part of these financial statements.

  
Chief Executive


  
Director

**AIMING CHANGE FOR TOMORROW (ACT) INTERNATIONAL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE PERIOD ENDED 30 JUNE 2013**

	<i>Note</i>	<b>2013</b> Rupees	Restated <b>2012</b> Rupees
<b>Income</b>			
Income recognized	13	30,883,860	112,950
<b>Expenditures</b>			
Personnel cost	14	(4,177,574)	-
Project cost	15	(8,853,500)	-
Operational cost	16	(1,177,002)	-
Administration cost	17	(3,129,185)	(287,436)
		<u>(17,337,261)</u>	<u>(287,436)</u>
<b>Net surplus for the year</b>		13,546,599	(174,486)
<b>Transferred (to) / from restricted funds</b>		<u>(13,899,731)</u>	-
		(353,132)	(174,486)

*The annexed notes from 1 to 18 form an integral part of these financial statements.*

  
 Chief Executive

  
 Director



# Publications & Media Coverage





Aiming for tomorrow where every one has opportunities

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